



SURREY

## Surrey County Council

### Behaviour Policy 2020 Covid-19 Addendum Guidance

The principles as set out in Heather Ridge School Behaviour Policy remain and should continue to be followed. This addendum should not be used as a stand-alone document and should be read in conjunction with the existing policy. It sets out the expectations of Heather Ridge School in light of the Covid-19 pandemic and the need for children to behave differently when they return to school. It describes the new systems in place and how pupils will be supported to adhere to them.

This addendum follows the advice and guidelines provided by the DFE.

At Heather Ridge we have high expectations of the way in which all members of the school community behave towards one another. These are based on agreed **rights** and **responsibilities**. We will continue to ensure that the children's well being and safety is our highest priority. During these uncertain times Heather Ridge School has ensured that all procedures and risks have been assessed and are constantly revisited. Children and parents will be asked to:

- follow altered routines for arrival and departure
- follow school instructions on hygiene, such as handwashing and sanitising
- follow instructions on who pupils can socialise with at school and the importance of staying within your bubble
- move around the school as per specific instructions (for example, out of bounds areas and queuing)
- listen to expectations about sneezing, coughing, tissues and disposal ('catch it, bin it, kill it') and avoiding touching their mouth, nose and eyes with hands, ensuring that they dispose of tissues in the correct pedal bin provided
- tell an adult if they are experiencing symptoms of coronavirus
- know and adhere to the rules about sharing any equipment or other items including drinking bottles and ensure they only use resource packs which have been specifically made for them
- know and adhere to expectations about breaks or play times, including where pupils may or may not play and that these are different from what was before
- only use the toilets linked to their bubble
- understand the rules about coughing or spitting at or towards any other person
- understand the rules for pupils at home about conduct in relation to remote education
- continue to use the rewards and sanction system where appropriate (teachers' discretion)

#### **All pupils will be supported in the following ways:**

- Throughout the school there will be signs/posters/visual prompts to remind pupils and staff of the new safety measures in place that should be followed.

- All adults will explain new routines sensitively and help pupils to feel safe and reassured by the rules in place.
- The new routines and expectations will be explained and repeated by the pupils' teacher every day and throughout the day. This will reassure all pupils and particularly the most anxious.
- All adults will explain hygiene rules sensitively every day and provide reminders throughout the day.
- Whilst new expectations are established, we will focus on routines, safety and well-being rather than academic challenge.
- An age appropriate strategy for pupils to share their concerns e.g. a worry box, will be available in every bubble so that pupils' concerns can be heard and responded to every day. Teachers will ensure that pupils are aware of what they must do, and where the worry box is located.
- School staff will pay regard to families and pupils who are classified as vulnerable so that appropriate additional support is put in place to reduce anxiety as appropriate to the circumstance.
- All our usual systems for affirming our pupils' good behaviours will continue, with a focus on 'Staying Alert' and 'Being Kind' behaviours.
- For pupils who are not managing for any reason to follow our school expectations we will continue to follow the agreed sanctions as detailed below

### Agreed School Sanctions

<p>Low level</p> <ul style="list-style-type: none"> <li>• Preventing others from learning</li> <li>• Off task</li> <li>• Tapping, banging, distracting by noise</li> <li>• Inappropriate talking/chatting</li> <li>• Interrupting</li> <li>• Rudeness</li> <li>• Misuse of equipment</li> </ul>	<p>Dealt with by class bubble adult using relevant strategies</p> <p>Yellow Card (Good to be Green strategy)</p>
<p>Medium level</p> <ul style="list-style-type: none"> <li>• Continuation of low-level behaviour</li> <li>• Being untruthful</li> <li>• Damaging equipment</li> <li>• Name calling</li> <li>• Use of bad language</li> </ul>	<p>Verbal apology given Time out Circle time discussion Parents informed informally SEN register if persistent low-level behaviour</p> <p>Red Card (Good to be Green strategy) ABC form completed and filed</p>
<p>High Level</p> <ul style="list-style-type: none"> <li>• Continuation of medium level behaviour</li> <li>• <b>Spitting</b></li> <li>• <b>Inappropriate behaviour in toilets</b></li> <li>• <b>Inappropriate behaviour outside</b></li> <li>• <b>Deliberate pushing, physical contact</b></li> <li>• <b>Deliberately tripping others</b></li> <li>• Taking other people's property</li> <li>• Damaging property</li> <li>• Fighting/biting</li> </ul>	<p>DH/Head informed immediately Internal exclusion Doing something to make the child/adult feel better Letter of apology <b>Parents informed and behaviour discussed</b> Possible fixed term exclusion ABC form to be completed and filed</p>

<ul style="list-style-type: none"> <li>• Swearing at someone</li> <li>• Threatening behaviour towards other children</li> <li>• Anti-Social behaviour</li> <li>• Deliberate, serious accusations against a member of staff</li> </ul>	
<p>Extreme level</p> <ul style="list-style-type: none"> <li>• Continuation of high-level behaviour</li> <li>• Violence towards another child</li> <li>• Violence towards a member of staff</li> </ul>	<p>Head informed immediately</p> <p>Possible fixed term/permanent exclusion</p>

### **Support for pupils who have additional or special educational needs:**

- Pupils will have their individual support plan/proactive behaviour plan /risk assessment reviewed in light of the new circumstances.
- If there are concerns that appropriate support is not possible during this period, despite our best endeavours, a meeting will be held with parents (and relevant external professionals) to discuss next steps and what additional adaptations may be possible to ensure the pupil can manage his/her behaviour safely. This meeting may have to be online.

### **Positive Touch and Physical Intervention**

There may be times when a pupil's behaviour requires staff to use physical intervention to ensure the pupils' own safety, the safety of other pupils and staff, or that property is not seriously damaged.

Heather Ridge School will be guided by the following principles in these circumstances, in line with the advice from the Surrey Accredited Training Centre:

- Given the current pandemic, staff will also need to consider the possible risk of infection if they physically intervene, contrasted with the possible risks of infection should they not intervene.
- Any decisions made should be in accordance with Public Health and Government guidelines on Covid-19.
- Advice remains firmly focused on restraint reduction. The emphasis is on de-escalation, reducing triggers, and early interventions to manage risk.
- When deciding to use restrictive interventions, any such restriction must be a last resort, reasonable, and proportionate action.
- Staff need to ensure their decisions consider the risks of doing something contrasted with the risks of doing nothing.
- Schools should continue to explore non-restrictive alternatives that maximise safety and minimise harm at the point of risk behaviour.
- At the heart of all decisions is our desire to maintain the Care, Welfare, Safety and Security of everyone, staff as well as pupils.

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